



Parents of Vision Impaired (NZ) Inc

Performance Report

For the year ended

30 June 2021

Contents

	Page
Non-Financial Information:	
Entity Information	1 - 2
Statement of Service Performance	3
Financial Information:	
Statement of Financial Performance	4
Statement of Financial Position	5
Statement of Cash Flows	6
Statement of Accounting Policies	7 - 8
Notes to the Performance Report	9 - 14
Independent Assurance Practitioner's Review Report	15 - 16



Parents of Vision Impaired (NZ) Inc

Entity Information

For the year ended
30 June 2021

Legal Name of Entity:	Parents of Vision Impaired NZ Inc
Other Name of Entity (if any):	PVI
Type of Entity and Legal Basis (if any):	Incorporated as a Charitable Trust under the Charitable Trust Act 1957 GST registration number: 61-804-692
Registration Number:	Charities Commission number: CC# 20913
Entity's mission and value statements:	
Our mission	To provide a community of support for parents and whānau of a vision-impaired person.
Our purpose	1.1 To empower parents and whānau to support their blind, deafblind, and vision-impaired children. 1.2 To improve the health, welfare, education, and social opportunities of vision-impaired children. 1.3 To benefit the children and whānau of vision-impaired children within New Zealand. 1.4 To promote, develop and maintain a nationwide support network. 1.5 To promote and provide ongoing communication for parents and parent support groups of vision-impaired children. 1.6 To foster communication and co-ordination of services between PVI, agencies and other community groups. 1.7 To be proactive in all areas and concerns related to vision impaired children and their whānau/family. 1.8 To be beneficial to the wider community.
Our values	PVI believes that: - blind, low vision and visually impaired persons and their families have the right to the same dreams, opportunities, and safeguards as all other citizens - all people are unique and different, and that each is capable of great things - all communities are able to fully include all blind, low vision and visually impaired persons and their families.
Our Guiding Principles	We develop and grow to better meet the needs of our membership. We recognise te Tiriti o Waitangi/Treaty of Waitangi as Aotearoa New Zealand's founding document. We acknowledge and fully support the Convention for the Rights of Person with Disabilities (CRPD) and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).
Strategic Goals 2020 - 2025	1. PVI families lead interdependent, fulfilled lives and realise their respective goals as parents, siblings and vision-impaired persons. 2. PVI families are connected to each other and to wider community supports. 3. PVI builds collaborative networks and continues to foster positive working relationships with external organisations. 4. PVI is a future-focused organisation that is adaptive and responsive to relevant changes.
Our Whakatauki	Ko te aka o toku mana kua herea mai rano mai te rangi ki te whenua A strand of my mana has been eternally tied from the heavens to the earth
Our Partners	Blind Low Vision NZ (formerly the Blind Foundation) Blind and Low Vision Education Network New Zealand (BLENNZ) The Ministry of Health, Ministry of Education, and Ministry of Social Development The blind sector community, including the Blind Sector Network Aotearoa.
Entity Structure:	Society
Main Sources of the Entity's Cash and Resources:	Blind Low Vision NZ Lotteries Commission MSD Community preparedness grant Jack Jeffs Charitable Trust Grants and donations Fund raising efforts
Main Methods Used by the Entity to Raise Funds:	PVI applies for grants from various organisations.



Parents of Vision Impaired (NZ) Inc

Entity Information

For the year ended
30 June 2021

Entity's Reliance on Volunteers and Donated Goods or Services:

The governing body of PVI are all volunteers.
PVI does accept donated goods and services

Additional Information:

Independent Auditor BDO Wellington Audit Ltd, Wellington

Bankers ASB Bank, Hamilton
ANZ Bank, Waikanae

Contact details

Physical Address: 59 Commerce Street, Frankton, Hamilton 3204

Postal Address: PO BOX 5629, Frankton, Hamilton 3242

Phone/Fax: +64 (0)22 6215740

Email/Website: rgraham@pvi.org.nz
www.pvi.org.nz



<https://www.facebook.com/pvinz>
<https://www.facebook.com/groups/194420327255>



https://twitter.com/PVI_NZ



Parents of Vision Impaired (NZ) Inc
Statement of Service Performance

For the year ended
30 June 2021

Description of entity's outcomes
How much did we do?

This Year	Last Year
<p>1) Held Annual (2020) Parent Conference and AGM in Auckland. Held x5 Zoom meetings and x4 face to face Board meetings (July 2020, September 2020, February 2021, May 2021)</p> <p>2) Individual advocacy and support provided directly to PVI families in the following ways:</p> <ul style="list-style-type: none"> · Emails of support written for parents · Drafting up letters of complaint for parents and providing advice on responding to exclusion and discrimination · Funding applications for adaptive equipment on behalf of families · Facebook and messenger interactions and conversations · Phone and Zoom calls with parents <p>3) Managed COVID19 and related lockdowns, information dissemination, and vaccine-related details as an organisation and on behalf of members</p> <p>4) Submitted funding requests (n=8) to local and national funding bodies</p> <p>5) Made submissions to parliament on relevant bills (n=5), and Ministries (education=6; MOH=1; MBIE=1), and policies (n=3). Made submissions to regional councils (n=6). In every submission PVI centred the needs of blind, deafblind, low vision and vision impaired children and young people, and their parents/whānau. Doing so ensure that decision makers are aware of and have the needs of our families in mind when creating and implementing policies and laws. In many instances we were the only group presenting specifically from a vision-related perspective, and the only group advocating on behalf of children with vision loss.</p> <p>6) MailChimp x12 newsletters sent out, x4 eVision sent out (August, December, March, July), x3 online events (BLENNZ webinar, Nan Jensen's education rights webinar, online event wit NRC Commissioner), Facebook group and Facebook page continue as a key site for connecting parents and providing support and information</p> <p>7) Continued involvement with the wider blind and disability sector. PVI representation at Carers NZ 5 year strategic planning meeting, Education for All (EFA) meetings, Access Alliance, and with post-graduate students specialising in vision.</p>	<p>1) Changed Executive Officers, held Annual (2019) Conference and AGM/SGM, and regular Board meetings.</p> <p>2) Supported members to advocate for their vision-impaired person.</p> <p>3) Managed COVID19 as an organisation and on behalf of members.</p> <p>4) Submitted funding requests (n=4) to local and national funding bodies.</p> <p>5) Made submissions (n=4) to local and national governing bodies.</p> <p>6) New email system (MailChimp) implemented, email lists updated, PVI website linked to communications as a key site for information, eVision sent out (n=3), Facebook group growth as a key site for connecting parents and providing support and information.</p> <p>7) Continued involvement with: Blind Sector Network Aotearoa, Access Alliance, BLENNZ, BLVNZ, SPEVI, MOE Learning Support, and the wider disability sector via Complex Care Group, Family Network, Equity in Education, DPA, NZDSN.</p>

How well did we do it?

<p>1) AGM & Parent conference went well, PVI Board continues to function well</p> <p>2) Members feel supported and empowered</p> <p>3) Information disseminated to parents in a timely and accessible fashion</p> <p>4) Reduced success with funding this year</p> <p>5) Submissions well received and information provided incorporated into national and regional strategies</p> <p>6) Increased number of electronic communications leading to increased engagement with parents members. Online events well received.</p> <p>7) Collaborative working relationships exist across networks and continue to be developed to promote and meet the needs of members</p>	<p>1) EO Changeover went smoothly, Board is functioning well.</p> <p>2) Members feel supported and empowered.</p> <p>3) Provided \$5k in COVID19-related support to 50 families.</p> <p>4) All funding requests successful.</p> <p>5) National governing bodies responsive and open to further input.</p> <p>6) Electronic communications occurring smoothly. Increased engagement with new and original members alike.</p> <p>7) Collaborative working relationships exist across networks and continue to be developed to promote and meet the needs of members.</p>
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Is anyone better off?

<p>1) Yes. Parent attendees at conference upskilled and connected. PVI Board now competently using Zoom, Google docs, and electronic communications.</p> <p>2) Yes. Parents felt supported and empowered to advocate for their child as a result of their conversations and communications with PVI.</p> <p>3) Yes. Member able to access relevant and timely COVID19 and vaccine related information.</p> <p>4) Yes. Funding means PVI can continue to support parents and run our annual parent conference</p> <p>5) Yes. Needs of PVI parents are kept before decision-makers and are considered with regards to legislative change at a national and a regional level.</p> <p>6) Yes. Increased communications has seen an increase in connections across the membership and contributes to a sense of belonging. Facebook group membership continues to grow steadily. Attendees at online events provided positive feedback.</p> <p>7) Yes. We are stronger together. Working collaboratively eases the individual load and means PVI can continue to have long-term impact.</p>	<p>1) Yes. Board and executive team upskilled in Zoom, Google docs, Gmail, and electronic communications.</p> <p>2) + 3) Yes. Member felt supported and heard during COVID19 and associated restrictions and the financial assistance was much appreciated.</p> <p>4) Yes. Funding means our annual conference can occur.</p> <p>5) Yes. Needs of members before decision-makers and being considered with regards to legislative change.</p> <p>6) Yes. Increased communications has seen increase in connections across the membership and increased sense of belonging. Increase in requests to join Facebook group and PVI as a member.</p> <p>7) Yes. We are stronger together. Working collaboratively eases the individual load and means we can increase our impact long-term and immediately.</p>
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Parents of Vision Impaired (NZ) Inc

Statement of Financial Performance

For the year ended
30 June 2021

	Note	Actual This Year \$	Actual Last Year \$
Revenue			
Blind Low Vision NZ Operational Funding		175,478	155,712
Donations		120	90
Conference	1	3,046	8,371
Grants received	1	19,601	14,348
Bank Interest		22	291
Sundry Income		8,876	-
Total Revenue		207,143	178,813
Expenses			
Conference	2	23,221	40,342
Governance	2	24,214	24,985
Staff Remuneration	2	98,446	105,822
Office Expenses	2	7,813	17,948
Telecommunication & computer expenses	2	1,889	4,420
Other costs	2	11,922	14,057
Depreciation	2	389	939
Total Expenses		167,893	208,513
Surplus/(Deficit) for the Year		39,250	(29,700)



Parents of Vision Impaired (NZ) Inc
Statement of Financial Position

As at
30 June 2021

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets			
Bank accounts and cash	3	68,764	26,608
Term Deposit		12,663	12,640
Debtors and prepayments	3	3,499	-
Total Current Assets		84,925	39,248
Non-Current Assets			
Property, plant and equipment	4	422	874
Total Non-Current Assets		422	874
Total Assets		85,346	40,122
Liabilities			
Current Liabilities			
Provisions and Accruals	3	1,600	1,600
Creditors and accrued expenses		23,194	17,220
Total Current Liabilities		24,794	18,820
Total Liabilities		24,794	18,820
Total Assets less Total Liabilities (Net Assets)		60,552	21,302
Accumulated Funds			
Accumulated surpluses or (deficits)	5	7,531	(31,718)
Operating reserves	5	53,020	53,020
Total Accumulated Funds		60,552	21,302

This performance report has been approved by the Chairperson, Executive Officer and Treasurer, for and on behalf of Parents of Vision Impaired (NZ) Inc:

Chairperson:

Date:

[Signature]
6 Oct 2021

Executive Officer:

Date:

[Signature]
6 Oct 2021

Treasurer:

Date:

[Signature]
6 Oct 2021



Parents of Vision Impaired (NZ) Inc

Statement of Cash Flows

For the year ended
30 June 2021

	Actual This Year \$	Actual Last Year \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations	120	90
Grants	19,601	14,348
Blind Low Vision NZ Operational Funding	175,478	155,712
Interest, dividends and other investment receipts	-	1
Conference registrations and donations	3,046	7,814
Other income	8,876	-
Cash was applied to:		
Payments to suppliers and employees	164,154	196,106
Net Cash Flows from Operating Activities	42,967	(18,141)
Cash flows from Investing and Financing Activities		
Cash was applied to:		
Payments to acquire property, plant and equipment	811	1,559
Net Cash Flows from Investing and Financing Activities*	(811)	(1,559)
Net Increase / (Decrease) in Cash	42,156	(19,700)
Opening Cash	26,608	46,308
Closing Cash	68,764	26,608
This is represented by:		
Bank Accounts and Cash	68,764	26,608



Parents of Vision Impaired (NZ) Inc

Statement of Accounting Policies

For the year ended

30 June 2021

Basis of Preparation

Parents of Vision Impaired (NZ) Inc has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Accounting Policies

The following accounting policies have been employed in the preparation of the financial statements.

Grants and operational funding

Grants received are recognised in the Statement of Financial Performance as revenue when the conditions of the grant agreement have been met. Where there is no use or return condition the grant is recognised as income received. Grants received for which the requirements have not been met at balance date are shown as Grants Income in Advance under Current Liabilities in the Statement of Financial Position.

Donations

Miscellaneous donations, recoveries and registrations are recognised as revenue when received.

Fixed assets and intangibles

Fixed assets and intangibles are recorded at cost and are depreciated or amortised on a diminishing value basis. Fixed assets are not revalued.

Liabilities

General liabilities, other than provisions, are recognised when the goods and services to which they relate are received. Creditors are carried at the amount of cash which is required to settle those liabilities.

Statement of Financial Performance

Depreciation and Amortisation

Fixed assets and Intangibles are depreciated so as to charge their cost or other acquisition value over their estimated useful life on a diminishing value basis.

Depreciation rates used are:

Computers & Software	48%
Printers	40%
Furniture & Fittings	20%
Motor Vehicles	26%
Web Site	50%

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year - nil).



Parents of Vision Impaired (NZ) Inc

Statement of Accounting Policies

For the year ended

30 June 2021

Related Party Transactions

Allowances are paid to Committee members for private vehicle use when appropriate and for incidental costs incurred in attending meetings.

Contingent Liabilities

There are no contingent liabilities at 30 June 2021 (2020 - nil).

Capital Commitments

There are no capital commitments at 30 June 2021 (2020 - nil).



Parents of Vision Impaired (NZ) Inc

Notes to the Performance Report

For the year ended
30 June 2021

Note 1 : Analysis of Revenue

Revenue Item	Analysis	This Year \$	Last Year \$
Conference	Registration Fees	3,046	6,209
	Donations	-	2,162
	Total	3,046	8,371

Revenue Item	Analysis	This Year \$	Last Year \$
Grants	NZ Lotteries Board for annual conference	5,000	5,000
	Jack Jeffs Charitable Trust for parent workshops	-	4,348
	MSD Community preparedness grant to assist with COVID	6,000	5,000
	DIA COGS Kirikiriroa / Hamilton City	800	-
	MSD Provision of new laptop and headsets for board	1,928	-
	MSD Disposable & Reuseable Masks for distribution to families	2,830	-
	Pelorus Trust	3,043	
	Total	19,601	14,348



Parents of Vision Impaired (NZ) Inc

Notes to the Performance Report

For the year ended
30 June 2021

Note 2 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Conference	Accommodation & meals	741	26,218
	Air travel & transfers	8,015	12,861
	Stationery/Venue Hire/Taxis	14,464	1,263
	Total	23,221	40,342
Governance	Accommodation & meals	11,458	13,594
	Air travel & transfers	9,708	9,721
	Incidental Allowances	196	391
	Private vehicle use	2,852	1,279
	Total	24,214	24,985
Staff remuneration	ACC Levy	-	121
	KiwiSaver Employer Contributions	1,855	3,074
	Executive Office Salary	86,171	93,768
	General Staff travel	7,430	7,087
	Other Staff Costs	2,990	1,771
	Total	98,446	105,822
Office expenses	Office general	1,706	5,006
	Office rent	1,044	2,603
	Printing, postage and stationery	1,773	5,904
	Audit & Accounting	1,886	1,326
	Donations & koha	1,404	3,109
	Total	7,813	17,948
Telecommunications & computer expenses	Computer Expenses	353	1,484
	Telephone & Internet	1,536	2,936
	Total	1,889	4,420



Parents of Vision Impaired (NZ) Inc

Notes to the Performance Report

For the year ended
30 June 2021

Note 2 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Other costs	eVision production costs	10,365	5,525
	MSD community preparedness costs	-	4,437
	Minor assets	1,190	
	General Expenses	366	4,094
	Total		11,922

Expense Item	Analysis	This Year \$	Last Year \$
Depreciation	Computer	389	799
	Furniture & Fittings	-	25
	Website	-	115
	Total		389



Parents of Vision Impaired (NZ) Inc

Notes to the Performance Report

For the year ended
30 June 2021

Note 3 : Analysis of Assets and Liabilities

		This Year	Last Year
Asset Item	Analysis	\$	\$
Bank accounts and cash	ANZ Bank Account	-	80
	ASB Bank Account	68,764	26,528
	Total	68,764	26,608
		This Year	Last Year
Asset Item	Analysis	\$	\$
Debtors and prepayments	Blind Low Vision	279	-
	University of Waikato	720	
	Distinction Dunedin prepayment - AGM Nov 2021	2,500	
	Total	3,499	-
		This Year	Last Year
Liability Item	Analysis	\$	\$
Provisions and accruals	Audit Fees	1,600	1,600
	Total	1,600	1,600



Parents of Vision Impaired (NZ) Inc

Notes to the Performance Report

For the year ended
30 June 2021

Note 4 : Property, Plant and Equipment

This Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
WebSite	114	-	114	-	-
Computers (including software)	760	811	760	389	422
Total	874	811	874	389	422

Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
WebSite	229	-	-	115	114
Furniture and fixtures	843	-	818	25	-
Computers (including software)	106	1,559	106	799	760
Total	1,178	1,559	924	939	874



Parents of Vision Impaired (NZ) Inc

Notes to the Performance Report

For the year ended
30 June 2021

Note 5: Accumulated Funds

This Year			
Description	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	(31,718)	53,020	21,302
Surplus/(Deficit)	39,250		39,250
Closing Balance	7,531	53,020	60,552

Last Year			
Description	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	(2,018)	53,020	51,002
Surplus/(Deficit)	(29,700)		(29,700)
Closing Balance	(31,718)	53,020	21,302

**INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT
TO THE BOARD OF PARENTS OF VISION IMPAIRED (NZ) INCORPORATED**

Report on the Performance Report

We have reviewed the performance report of Parents of Vision Impaired (NZ) Incorporated ("PVI NZ"), which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2021, the statement of financial position as at 30 June 2021, and the statement of accounting policies and other explanatory information.

Responsibilities of the Board for the Performance Report

The Board is responsible for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report on behalf of PVI NZ which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board; and
- c) such internal control as the Board determines is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibilities for the Review of the Performance Report

Our responsibility is to express a conclusion on the accompanying performance report based on our review. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, *Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity*. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of performance report in accordance with ISRE (NZ) 2400 is a limited assurance engagement. It consists primarily of making inquiries of management and others within the entity involved in financial and accounting matters, applying analytical procedures, and evaluating the sufficiency and appropriateness of evidence obtained. A review also requires performance of additional procedures when the practitioner becomes aware of matters that cause the practitioner to believe the performance report as a whole may be materially misstated.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on this performance report.

We believe that the evidence we have obtained in our review is sufficient and appropriate to provide a basis for our conclusion.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Parents of Vision Impaired (N) Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the performance report does not present fairly, in all material respects, the statement of financial position of Parents of Vision Impaired (NZ) Incorporated as at 30 June 2021, and of its entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year then ended, in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board.

BDO Wellington Audit Limited

BDO WELLINGTON AUDIT LIMITED

Wellington

New Zealand

6 October 2021